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CENTRAL INTELLIGENCE AGENCY
WASHINGTON, D.C. 20505

30 March 1973

MEMORANDUM FOR: [redacted] STAT

SUBJECT : Details Concerning First Meeting of CIA Military-Economic Advisory Panel, April 6-9, 1973

1. This is to confirm the dates of the initial Panel meeting and to forward the agenda that has been planned. After this first meeting--which consists largely of some introductory briefings plus some time spent on organizational and procedural matters--I will plan to draw primarily on the guidance from the Chairman and the members in preparing subsequent meetings.

2. I am holding reservations for all at the Key Bridge Marriott Motel in Rosslyn, Va. (703-524-6400). [redacted] STAT

or 5 April. If you would like these arrangements changed please let me know. I ask that each of you arrange for transportation by taxi to our Headquarters building for the first meeting at 0900 on Friday, 6 April. After that, transportation will be arranged for you.

3. I also attach a sample personal background statement prepared by [redacted] and ask that each of the others prepare a similar curriculum vitae. This will be a useful form of introduction to each other's area of special experience. STAT

4. Please don't hesitate to call me either at home or at the office if you have any last minute questions or problems. [redacted] STAT

[redacted] STAT

Attachments:
Tab A: Agenda
Tab B: Personal background statement

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MEMORANDUM FOR: Deputy Director for
Intelligence

I attach a copy of a memorandum and the agenda for the Panel meeting that I have mailed to each of the members.

Note that I have scheduled your presence for 1130 to 1200 on Friday the sixth of April. If that time turns out not to be convenient, we can arrange for you to come in at any time during that morning.

The Director's dining room was already scheduled for that day, so I have arranged for a private table for ten in the executive dining room. I hope you or Mr. Walsh--or both--can be present.

STAT

2 April 1973
(DATE)

FORM NO. 1 AUG 54 101 REPLACES FORM 10-101 WHICH MAY BE USED. (47)

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